Heat Safety Supervisor’s Daily Checklist

☐ WATER
  • Is there plenty of fresh, cool drinking water located as close as possible to the workers?
  • Is there a plan for refilling water coolers throughout the day?

☐ SHADE AND REST
  • Is a shade structure available at all times (regardless of the weather) for workers to rest and cool down?
  • Is the shade structure up and ready when the weather forecast is 80°F or higher?
  • Do you have a plan in place for checking the weather forecast?

☐ TRAINING
  • Have workers been trained to recognize and prevent heat illness BEFORE they start working outdoors?
  • Can workers identify symptoms of heat illness?
  • Is there a special plan in place to allow workers to get used to the heat?

☐ EMERGENCY PLAN
  • Does everyone know who to notify if there is an emergency?
  • Can workers explain their location if they need to call an ambulance?
  • Does everyone know who will provide first aid?

☐ WORKER REMINDERS
  Have workers been reminded to:
  • Drink water frequently?
  • Rest in the shade for at least 5 minutes as needed?
  • Look out for one another and immediately report any symptoms?

The work can’t get done without them.